
Minutes of the Borough Council Zelienople, PA

8/13/2018

7:30 PM Council-Regular

MasterID:

628

The August 13, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Mayor Thomas Oliverio and Council Members, Ralph Geis, Mary Hess, Doug Foyle, Andrew Mathew III, Marietta Reeb and Gregg Semel.

Borough Manager Don Pepe, Police Chief Jim Miller, Solicitor Bonnie Brimmeier, Public Works Director Chad Garland and Borough Engineer Tom Thompson were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Allen Bayer

VISITORS

Greg Such
Ethel May Hall
Adel Fatur
Don Simms
Mark Gordon
Kelly Carney

There was a presentation to Officer Melanie Dodson for 20 years of service to the Borough. Many thanks Melanie for your dedication and service to our community.

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis, to approve the following:

- Minutes of the July 30, 2018 Council Meeting
- Transfer Funds \$100,000 from the Electric fund to the General Fund, if needed

Motion carried 7-0.

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OLD BUSINESS:

CONSIDER BID FOR POLICE VEHICLE

Council had previously authorized a "rebid" on the sale of the 2nd 2008 Police Interceptor Vehicle. The vehicle was rebid a 2nd time, with a base bid of \$3000 as before, but again no bids were received. Following discussion, a motion was made by Mrs. Hess, second by Mr. Geis to approve the rebidding of this vehicle a third time, at the best possible location and also lower the base bid to \$2,000.00.

Motion carried 7 - 0

NEW BUSINESS:

BILLS TO BE PAID - AUGUST 2018

A motion was made by Mr. Geis, second by Mrs. Reeb to approve the "Bills to be Paid" for the month of August 2018, totaling \$1,005,495.08.

Motion carried 7 - 0

CONSIDERATION OF APPROVAL OF THE ZELIENOPLE-HARMONY BUSINESS ASSOCIATION 2018 COUNTRY FALL FESTIVAL AND APPROVE RESOLUTION #391-18 FOR A BANNER

A motion was made by Mr. Semel, second by Mr. Foyle to approve the request to hold the 2018 Country Fall Festival commencing on Friday, October 12, 2018 from 9:00 AM to 7:00 PM, for the food vendors, Saturday, October 13th and Sunday, October 14th as follows:

- Permission for sidewalk sales, crafters / artists, antique vendors, kids activities , contests & games, historic encampments, farmers market, organizations and food vendors to set up and operate booths in the Four Corner Parks, located at Main St. & Grandview Ave, and south on Main St. to Beaver St. This includes a new request to allow food vendors to operate on Friday October 12, 2018.
- Permission for Horse Drawn Carriage Wagon Rides, and reserved spaces in front of the memorial area (2 parking spaces)
- Permission for reserved parking space in front of the Zelienople Mini mart to allow for the shuttle bus service. (1 parking space)
- Permission for outdoor music and entertainment in the gazebo and various locations along Main Street during the event.

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- Permission for use of the South Parking Lot and the closing of Spring Street from Main Street to the exit of the lot. They are requesting that these areas be closed completely early on Friday, October 12, 2018 in order to enable them to erect the necessary tents in the area
- Permission for the approval to use the Beer Wagon in the South Parking Lot as well during their annual Chili Cook-off on Saturday, Oct. 13, 2018. The Business Association will be responsible for insuring that there will be no underage drinking at the event.
- Permission to decorate the parking meters, as in the past, with short cornstalks and orange bows by October 1st and remove them by the first week of November.
- Electric service from the pole by St. Paul's Church in the northwest corner park and use of the 220 amp service at the Borough's existing metered sites as needed. Note: Access to water service has always been provided in the past also in addition to the electric service.
- Use the salt shed area for the placement of a 30 yard roll off container for trash.
- They will provide the Borough with a Certificate of Insurance, adding the Borough as an additional insured
- Closure of East New Castle St between Main St. & High St, at the request of the Police Chief, during the event

In addition, the motion included adoption of Resolution # 391-18 for the requested erection of a banner to advertise the event. The banner will be 4' wide x 14' long to be displayed from September 25, 2018 to October 15, 2018. A full and true copy of Resolution #391-18 can be found in the Resolution Book.

Secretary / Manager

Motion carried 7 - 0

CONSIDER APPROVAL OF TWO BOROUGH SIGN GRANT AWARDS - 2018

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve a sign grant award in the amount of \$500.00 to Ms. Melinda Sanders for her business Ooh & Aah located at 133 S Main St., Zelienople, PA 16063 and a sign grant award in the amount of \$500.00 to Ms. Kelly Carney for her business Eva Bryn Shoetique located at 117 S. Main St., Zelienople, PA 16063.

Motion carried 7 - 0.

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CONSIDER APPROVAL OF REQUEST FOR USE OF PARKING LOT AREA FOR NEW BUSINESS OPENING EVENT

A motion was made by Mr. Semel, second by Mrs. Hess, to approve the request of Kelly Carney the owner of Eva Bryn Shoetique, to allow for the placement of a tent in the Town Center lot on Friday August 24th from 7 to 9 PM. The tent would be erected sometime Friday afternoon and would occupy spaces 177,178,179 & 180 with the possible driving lane in that section as well, with the following conditions.

- No spikes or poles are to be driven into the asphalt of the parking lot or other action that may cause damage by the erecting of the tent. If damage occurs the business will be held responsible for repair.
- The tent will be removed on Saturday morning August 25th to allow for normal parking lot use for the weekend.
- The area will be kept clean at all times.
- Add the Borough of Zelienople as an additional insured since the parking lot is borough property.

Motion carried 7 - 0.

CONSIDER BUTLER COUNTY PROPOSAL FOR FLOOD CONTROL STUDY

A motion was made by Mrs. Hess, second by Mr. Geis, to participate in a proposed Flood Control Study proposed by Butler County to see if there are ways to limit the flooding on the Connoquenessing Creek and the damage caused within the Harmony & Jackson Municipalities at a cost not to exceed \$ 3,800 for each municipality. A vote was taken and the vote was not unanimous. A poll of Council showed the following:

Semel - Naye	Foyle - Aye	Geis - Aye	Reeb - Naye
Hess - Aye	Mathew - Aye	Bayer - Aye	

Motion carried 5 - 2.

CONSIDER STONERIDGE INC. PAY REQUISITION #3 FOR THE POOL RENOVATION PROJECT

A motion was made by Mr. Mathew, second by Mr. Semel, to approve Stoneridge Inc.'s Pay Requisition Estimate No. 3 in the amount of \$236,250.00, for Pool Construction.

Motion carried 7 - 0.

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CONSIDER STONERIDGE INC. CHANGE ORDER #1 FOR POOL RENOVATION PROJECT

A motion was made by Mr. Semel, second by Mrs. Reeb, to approve the Stoneridge Inc.'s Change Order No. 1 in the amount of \$2,389.24, to remove an unforeseen buried foundation that will need removed in order to build the addition to the Pool filter building.

Motion carried 7 – 0.

CONSIDER R & R CONSTRUCTION CO. LLC. PAY REQUISITION ESTIMATE #6 FOR THE MAIN STREET REVITALIZATION KAUFMAN HOUSE EXTERIOR RENOVATION PROJECT

A motion was made by Mrs. Hess, second by Mr. Geis, to approve the R & R Construction Company LLC Pay Estimate No. 6 in the amount of \$46,363.29.

Motion carried 7 - 0.

AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES

A motion was made by Mr. Mathew, second by Mr. Foyle, to approve and authorize the payment to Downtown Redevelopment Services, in the amount of \$189.00 for the payment of invoice #144 relating to the Main Street Revitalization - Streetscape.

Motion carried 7 - 0.

AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #15

A motion was made by Mrs. Hess, second by Mr. Mathew, to approve Pay Requisition #15 in the amount of \$353,600.97 for the payment of invoices relating to the pool construction (Stoneridge Inc.- Pay Req. 3 \$273,825.00) and Main Street Revitalization related invoices (\$79,775.97 to WesBanco Bank for a draw against the GON loan at Wes Banco.

Motion carried 7 - 0.

2019 MINIMUM MUNICIPAL OBLIGATION - POLICE PENSION PLAN

A motion was made by Mr. Geis, second by Mrs. Hess, to acknowledge receipt of the 2019 MMO for the Police Pension Plan in the amount of \$183,841.

Motion carried 7 - 0.

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2019 MINIMUM MUNICIPAL OBLIGATION - NON UNIFORMED PENSION PLAN

A motion was made by Mr. Geis, second by Mr. Semel, to acknowledge receipt of the 2019 MMO for the Non-Uniformed Pension Plan in the amount of \$105,198.

Motion carried 7 - 0.

CONSIDER APPROVAL FOR STAFF/ AND COUNCIL ATTENDANCE AT THE 2018 PMEA ANNUAL CONFERENCE

A motion was made by Mrs. Reeb, second by Mrs. Hess, to authorize the Borough Manager, Assistant Borough Manager, the Assistant to the Borough Manager & the Public Works Director and any council person that wishes to participate, to attend the PMEA conference on September 12th to September 14th, 2018 at the Nittany Lion Inn in State College, PA. The dues for the Association pay for the registration so there are no conference registration fees needed. The Borough is responsible for the room costs (\$128 + tax per night), as well as travel and any meals not part of the conference.

Motion carried 7 - 0.

CONSIDERATION TO SET TRICK OR TREAT TO BE ON OCTOBER 31, 2018 FROM 6:00 TO 8:00 PM

A motion was made by Mrs. Reeb, second by Mr. Foyle, to set Trick or Treat night for Wednesday, October 31, 2018 from 6:00 PM to 8:00 PM.

Motion carried 7 - 0.

OTHER BUSINESS:

None

Mr. Bayer requested an Executive Session to review the performance evaluation for Chief Miller.

Mr. Mathew Requested an Executive Session for contractual matters.

The meeting was recessed at 8:25 PM and returned at 8:35 PM. Council went into executive session at 8:35PM. Council came out of executive session at 9: 15 PM and the regular meeting resumed.

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CONSIDER TERMINATION OF MDIA BUILDING INSPECTION AND PERMIT REVIEW CONTRACT SERVICES

A motion was made by Mr. Mathew, second by Mr. Semel, to terminate the services of MDIA for building inspection and permit review services and give them the required 180 day notice as noted in the contract with the borough.

Motion carried 7 - 0.

Being no further business President Bayer closed the meeting at 9:16 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2018.

Mayor